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Handicapped Children Act

#### ABSTRACT

IDENTIFIERS

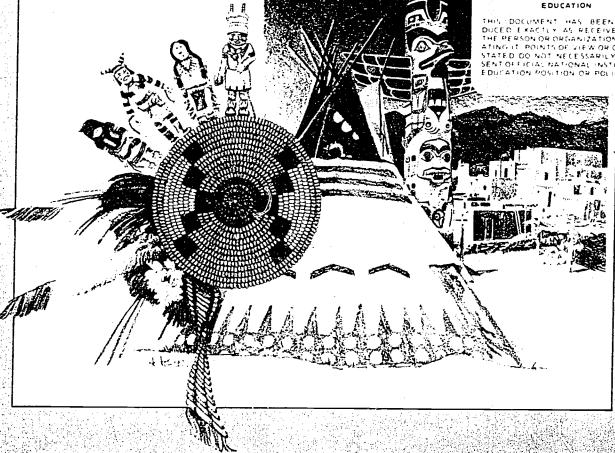
Designed as a reference book, this publication reflects the efforts of almost 100 American Indian parents, educators, diagnosticians, social workers, etc., and representatives from each of the Bureau of Indian Affairs (BIA) Area Offices in attendance at the 1976 conference on the comprehensive implementation process for special education services in the BIA with Public Law 94-142 compliances. The major portion of this document presents the work generated by the following workshop topics: (1) Administration and Fiscal (funding patterns, needs assessment, staff, personnel development, facilities, equipment, transportation, and community resources); (2) Assessment and Placement (identification, screening, referral, and staffing procedures); (3) Program and Evaluation (individual education plan, curriculum development, and evaluation); (4) Protection (confidentiality and due process). Each workshop topic is presented in terms of known resources and follow-up activities (technical assistance needs, coordination needs, and timeliness). This publication also presents: conference presenters and their topics, an eight-item list of supplementary resource materials, the conference evaluation, BIA and Southwest Regional Resource Center personnel and conference assignments, and a conference directory. (JC)

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Comprehensive Implementation Processes for Special Education Services in the Bureau of Indian Affairs with Public Law 94-142 Compliances:

Conference Proceedings

Compiled and Edited by:

Jean J. Moore

Southwest Regional Resource Center



OE Contract OEC-O-74-7893





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U.S. Department of Health, Education and Welfare
Office of Education
Bureau of Education for the Handicapped



Robert E. Hall, Ed.D.

Chief, Div. of Continuing Education Director, Special Education Bureau of Indian Affairs

opportunity for all handicapped American Indian and Alaskan Native children.

The Education for All Handicapped Children Act (Public Law 94-142) becomes effective on October 1, 1977. This legislation provides that the Bureau of Indian Affairs will receive funds in a manner comparable to a state education agency. The concern for the educational well-being of the handicapped, as reflected in the law, provided the impetus to coordinate a conference addressing these concerns on

Judy Ann Buffmire, Ph.D.

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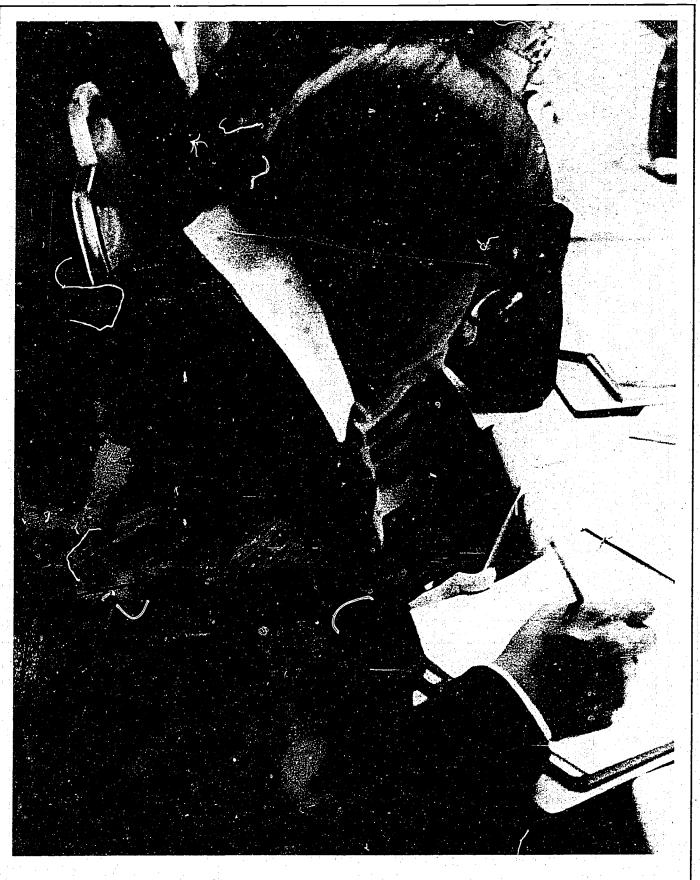


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## SECTION ONE: INTRODUCTION

THE CONFERENCE AND THE DOCUMENT



To identify comprehensive implementation processes for special education services in the Bureau of Indian Affairs with Public Law 94-142 compliances.

#### The Conference and the Document

The work reported in this document reflects the earnest endeavors of a large, heterogeneous group of people working on a complex assignment: define the issues of Public Law 94-142; recognize where the issues overlap and interweave; identify known resources that can be tapped in implementing the law; and begin to formulate a complete, rational plan which will assure a free, appropriate education for every handicapped American Indian and Native Alaskan child and you.

Representatives from all twelve Bureau of Indian Affairs (BIA) Area Offices attended the conference. Participants included teachers, principals, parents, physicians, social service and other support service personnel, members of advisory groups, tribal representatives, and administrators. Each participant was selected on the basis of involvement with or concern for the needs of the handicapped—educational, tribal, environmental, medical, or parental. The content generated in the working groups reflects these varied interests.

When the Southwest Regional Resource Center (SRRC) staff began planning the workshops, it became obvious that the large amount of information to be addressed by participants needed to be broken down into manageable segments. The methodology that evolved divided the workshop content into four broad program areas: administration and fiscal; assessment and placement; program and evaluation; and protections. Within each of these areas, participants would address specific issues, bringing their collective wisdom to bear on the problems. Four working groups -- selected by geographic locations-addressed at four areas. (The makeup of the working groups appears elsewhere in this publication.)

All participants received a resource book and a packet of publications to provide information from as many sources as practicable. Participants also heard a keynote address, seven speeches on specific subjects, and a panel presentation on protections.

Adding the new information to expertise they already possessed, the participants became contributors to this document through four workshops—two of which were evening ses-

sions. In each of the four broad program areas, several issues had been preidentified; contributors were free to suggest other issues to be addressed also. For example, under administrative and fiscal concerns, nine separate components had been identified; the contributors added four more, so a total of thirteen topics are treated under that heading (Workshop I).

Two general formats were provided to workshop participants for each topic covered: a form on which to list Known Resources, and a form for listing Follow-Up Activities, which included columns for technical assistance needs, coordination needs, and timelines.

The information generated by all groups comprises the central section of this book. This section is divided into four major program areas, reflecting the four workshop topics. The section would be more pleasing graphically if all the information generated could have been fitted into a uniform format. Since the purpose of the workshops was to obtain the most information and the best thinking possible from the contributors, they were given much leeway in responding to the issues. Thus some of the listings of Known Resources are simply checkmarks in the appropriate columns; in other cases, the resources are specified, such as itinerant teachers, community health representatives, tribal advisory groups, etc. The information generated by all four groups was compiled for the Known Resources pages to try to avoid duplication, so some of these forms have both checkmarks and role identifications.

On the second form, Follow-Up Activities, some of the work that participants foresaw as needed could be contained by the columns headed technical assistance needs, coordination, ar timelines. In other cases, a series of steps (more like strategies and tactics) emerged. Thus, sometimes additional comments, suggestions or steps follow the two forms that appear in each component.

On the Follow-Up Activities sheets, workshop information is identified by group number in the left-hand column. This will permit contributors to check over their group's work; keeping all four groups' responses to the same topic on the same page or pages will also encourage users of this document to take advantage of the insight of all attendees.

The BiA and SRRC planners conceived this conference as a vehicle to provide awareness of the overall scope of Public Law 94-142; as an opportunity to affirm the mandate of the

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law; as a time of joint planning between educators and those in related agencies who also serve the handicapped; and as the opportune time to begin framing concrete action steps to move plans on paper into practice. Because of the scope and complexity of the issues, neither the planners nor the contributors see this publication as holding all the answers on implementation of Public Law 94-142. All concerned, however, must feel that the information generated and contained here represents a giant step toward getting the mandates of the law into actual educational activities for handicapped children.

It is hoped that this document contains information that will stimulate the creative, coordinated efforts that must occur on behalf of the handicapped if all children are to receive a free, appropriate education. This document should be most useful as a reference book—not to be read through in one sitting, but to be used as an information source and a stimulus for problem-solving. Each component addresses separate problems and can be used as a resource to address specific needs. It is recommended, however, that all areas and components be addressed at some phase of program planning.

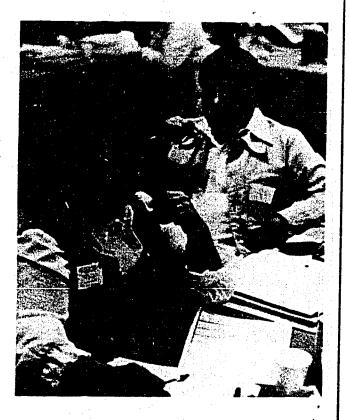
For those who were unable to attend the conference, but who will use this publication as an aid in planning, implementation, or monitoring of services for handicapped students, a list of materials disseminated to participants is included. The supplementary information was selected from a wide array of available materials; each of the books is seen as an excellent source for a particular topic.

Also included are a list of presenters and topics, an evaluation of the conference, a list of BIA and SRRC staff with their conference responsibilities, and a directory of all contributors.

As a final activity of the conference, all participants met in Area groups to formulate definitions of special education, and to articulate goals for implementing Public Law 94-142; these, too, are included.

With the publication of this document, participants will have in hand the work they generated at the conference. It is hoped it will renew or enhance the enthusiasm and commitment they expressed at the conference. For those who were not in attendance, it is hoped they will find here information that will help them establish the communication, coordination and commitment necessary to implement full educational services for all handicapped chil-

dren and youth, in compliance with Public Law 94-142.



### **SECTION TWO: THE WORKSHOPS**

Workshop Assignments

Workshop II: Administration and Fiscal Workshop III: Assessment and Placement Workshop IIII: Program and Evaluation

Workshop IV: Protections

Area Goals

Where Do We Go from Here?



### **Workshop Assignments**

**Area Office** 

Group 1: Aberdeen

Billings

Minneapolis

Portland

Sacramento

Group 2: Albuquerque

Phoenix

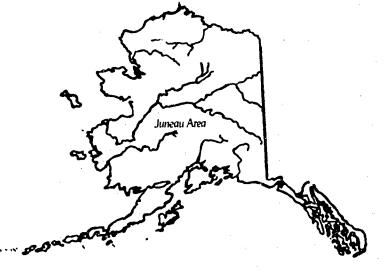
Group 3: Anadarko

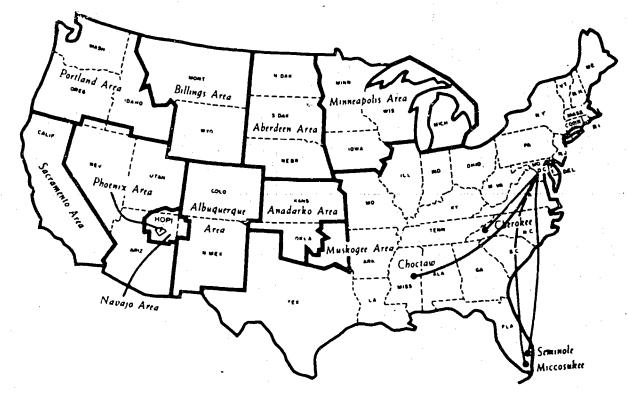
Eastern

Muskogee

Group 4: Juneau

Navajo





Administrative Areas of the Bureau of Indian Affairs

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### I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
1. FUNDING PATTERNS:				
3100	X	×	×	and the same of the control of the same of the same the same of th
Operation & Maintenance	×	X	X	and an activation of the state
Title I — ESEA	×	х	X	Cooperative School
Title IV - C ESEA	×	×	x	
Title VI - B	X	Υ	X	Tribal — O.E.
Title IV - B	X	x	х	Tribal
Title IV - B LEA	x			Public School
Title VII	X	x	x	1 0000 0011001
Johnson O'Malley	mana da la			Public School
P. L. 874				Public School
Social Services Act — Title XIX	*****			Per Qualified Child
BIA Social Service				Per Qualified Child
SSI (Supplemental Security Income)				Per Qualified Child
Veteran's Administration				Per Qualified Child
Vocational Rehabilitation				Per Qualified Child
Civil Rights VI, IV	X			Public School
Private Organizations	X	Х	Х	Tribal
CHAMPUS (Special Education for Children of Military Personnel)				Individual Child
P.L. 93-318				Tribal
Headstart (10% must be handicapped)				Johnson O'Malley-O.E
Public Foundations	.			X
Child Welfare	X	X		X
CETA (Comprehensive Employment Training Act)				X
State Education Funds on Contract				X
OCD — HEW (Office of Child Development)				X
ONAP - HEW (Office of Native American Programs)				X
DD — St., HEW (Developmental Disabilities)				X
State Crippled Services (Direct)				X
Indian Health Service				X
National Institute of Health				X
Employment Assistance				X

### **FUNDING PATTERNS FOLLOW-UP ACTIVITIES**

Group   FUNDING PATTERN:   Tec		Technical Assistance Needs	Coordination	Monitored By
3	All subcomponents	Knowledge of P.L. 94-142 Chance for input from health providers Funding information Role definition for Central, Area and Agency levels	Contact local agency or principal; Area education officer; Director of Special Education; or BIA Social Services, Local Agency	
4	Headstart	Mental retardation and pre- school programs		Office of Education
2	Public Foundations	Identify available sources		1
1	3100 Title I, ESEA	Fund line for special education; compliance, proposal develop- ment, program development for 3100 and Title I	Superintendent School Board Principal Advisory Council Title I coordination	Central/Area



## I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency • (LEA)	Area	Central (SEA)	Other
2. NEEDS ASSESSMENT		-		
BiA Education Local Day Schools	×	And the second s		
Boarding Schools		X		a hydpodymia by man at typ tom monomiad after hydroll reply to the construction and control bell reply (in
Bordertown Dormitories				X
BIA Specialists (including consultants to local schools)	X	X	X	a na dala salah da sanggi ang
Resource Room Teachers	X			
Principals	X	رو د درو درو درو درو درو درو درو درو درو		Est analysis at a grad the true transport and a secondary obsequent adaptive description
Counselors	X	No. of the last of		the control of the second of t
Teachers	X			
Tribe - Community Health Representatives				Local PHS
State Institutions (placed by BIA Social Services)		X	X	Local PHS
Individual Referrals - Parents	X	Х	X	Parents
Mission Schools				X
IHS — PHS (Indian Health Service—Public Health Service) Field Health Nurse Clinics	The second secon			Parents
Child Find	×	Х	х	Day Care Centers, Parents, IHS
Identification, Referral, Evaluation	×	X		
Program Development, Follow-up	X	X	X	
Physicians				IHS
Poughologist	X			IHS — BIA Contract
Agency Social Services	X	Χ		a salahanggalah a salah bangan kapa sa bahasa dan pada dan kaban banda dan dalah sa
State Social Services				X
Special Education Test Materials				X
Mental Health Regional Offices				X
Juvenile Court				X .
Psychological Testing Centers				Contract
BIA Plant Management		an personne en en dermo	X	

### NEEDS ASSESSMENT FOLLOW-UP ACTIVITIES

roup	NEEDS ASSESSMENT:	Technical Assistance Needs	Coordination	Timeline
1	All subcomponents	Access to diagnostic team at all levels Interagency cooperation on release of information Cooperative timeline		Review annually
		Identification of liaison person		
3	Social Services	Visit appropriate agencies	Area personnel	1 week
	Public Health	Orientation to relationship of services available in making the needs assessment	Area personnel	30 days
	Education Sites a boarding b day c dormitory		Area personnel	30 days
	Area school social worker/ education specialist		Area personnel	30 days
	Psychological testing centers	Contact state departments	Area personnel	60 days

4	

4	Child Find	Adequate funding	Between agencies: Rural CAP, etc. State	Ongoing
	Identification Referral Evaluation	Inservice training		
	Program: Lavelopment Follow-up Evaluation	Monitoring		

### I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
3. STAFF:				
Professional staff: Certified teachers (resource, itinerant)	x			
Teachers, private schools	X			
Principals	×			
Professional Support Staff: Nurses	x	Х		
Speech Therapists	X		<del></del>	
Occupational Therapists	X			· · · · · · · · · · · · · · · · · · ·
Diagnosticians	X	X		
Social Workers	X	<u>x</u>	· <del>-</del>	
Audiologists	X		<del></del>	
Physical Therapists	1 x			***************************************
Paraprofessional Staff: Aides	×			
Consultants: Other specialists	x	x	х	
Administrative Support Staff: Special education coordinators	X	X		
Program coordinators	X	X	Х	
Clerical	X			
Volunteers: Parents	x			
Foster grandparents	X			
Volunteers	X			
- Family - relatives	X			
Medical Support Staff: Medical specialists	×	х		<u> </u>
Community Support Staff: Law enforcement personnel	x			***************************************

### STAFF FOLLOW-UP ACTIVITIES

Group	STAFF	Technical Assistance Needs	Coordination	Timeline
	All subcomponents	State certification of teachers on reservation Bureau-organized, ongoing inservice Dissemination of relevant BIA materials to special education teachers Orientation to Bureau and BIA organization All staff needs to be determined following needs assessment phase	Staffings needed with teacher, nurse, social workers, parents, to help understand total needs of the child Orientation of full staff including: custodial, cafeteria, etc., before school opens to know needs of special children	August. Before school opens to know needs of special children



<u>_</u>	Teachers	Provide Inservice		Ongoing
	Speech Therapists	Provide inservice		Ongoing
	Occupational Therapists	Provide Inservice		Ongoing
	Diagnosticians	Provide inservice		Ongoing
	Social Workers (school)	Provide inservice		Ongoing
	Paraprofessionals	Provide inservice		Ongoing
	Audiologists	Provide inservice		Ongoing
	Nurses	Provide inservice	With school, hospital	Ongoing
	Clerical			
	Administration			
1	Teachers Principals/ Superintendents Aides Coordinators Therapists (occupational, etc.) Paraprofessionals	Certification Ongoing inservice		
	Medical Staff Social Workers Law Enforcement Community Foster Grandparents Diagnosticians, psychometrists, etc. Family	Interpretation of federal law Definition of "handicapped" Guidelir es for education Dissemination of information on rights	•	

## I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
4. PERSONNEL DEVELOPMENT	x	x	×	Public school, tribe
Inservice training  Workshops and seminars sponsored by universities and conducted on-site; also sponsored by state departments	x	X	x	Universities, state departments
Night courses and extension courses in special education conducted by colleges and universities	×	X	Х	Colleges, universities
Correspondence courses				Universities
Films			х	Public schools, univer- sities, ALRCs
ACLD (Association for Children with Learning Disabilities)				X
Indian Health Service	X	X	Х	,
Easter Seal				X
Educational supply companies				X
Site visitations		Х	. X	Other locations
Education specialist, in-house	X	X	Х	
Tribal Agencies				X
Teacher aides training undertaken	X			Contracts: universities
Orientation for persons coming in as new staff members	Х	X		
Administration training				Civil Service
Community training and awareness				Tribe
BIA Contracts — Title I, etc.				As part of project
Training Center			X	
BIA Tribal Scholarship programs		Х	X	
Community Health Representatives	X			
Parent education	×			Tribal
ARC — NARC (Association for Retarded Citizens — National Association for Retarded Citizens)	a manufactured resident for all of the second secon			x
CEC (Council for Exceptional Children)				X



### PERSÖNNEL DEVELOPMENT FOLLOW-UP ACTIVITIES

Group	STAFF:	Technical Assistance Needs	Coordination	Timeline
		General: All personnel must meet certification standards	Personnel development across all areas needs coordination	
		Technical assistance needed from: program planners, Public Health staff, plant management (BIA)		
		Assessment for placement	Principals and administrators	Summer, ongoing
		Due process training (the child will have rights)	Special education coordinators	Short-term workshops
		Interpretation of P.L. 94-142		
		Identification of children in classroom		
		General special education philosophies, goals, techniques, materials, diagnostic-prescriptive teaching methodologies		

### I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Public School	Other
5. FACILITIES:			1.		
Ordinary classrooms	X	<del>                                     </del>		<u> </u>	·
Mobile units, funded by Title I	X		† — —	†	<del>                                     </del>
Construction priorities met		X	X		
Churches (may allow utilization of classrooms)					X
Existing school buildings	X		†	x	1
Self-contained classrooms	X			X	
Resource rooms	X			×	
Home-based Community Action Program			1		Parent
Headstart	Х				Tribe
Day/residential facility	Х				Tribe
Program for MR through Mental Health					Tribe
Community building (tribally owned)				-	Tribe
Mobile vans; i.e., for clinic (LEA) and library use	Х				
Private school	X				Parent

### **FACILITIES FOLLOW-UP ACTIVITIES**

Group	FACILITIES:	Technical Assistance Needs	Coordination	Timeline
		Survey handicapped population and types of services needed so that planning can be initiated for securing adequate facilities	Coordination needed between school board, advisory council, tribe, offices of facilities and	Ongoing waiting list
		Ordinary classrooms will not provide for all the needs of special education students, so specialized facilities are needed in classrooms and institutions	engineering, and SiA plant design and management	
		Small group homes (pre-delinquent)		*.



	Assessment centers for diagonsis and evaluation			
·	Mental Health Centers			
	Short-term treatment centers			
	Central Office provide infor- mation on other funding sources for buildings			:
	Provide special facilities for the profoundly handicapped			
	Convert regular program facilities for special education or build additional space			

### I. ADMINISTRATION AND FISCAL KNOWN RECOURCES

COMPONENTS		Agency (LEA)	Area	Contral (SEA)	Other	
6. EQUIPMENT						
Prosthetic devices	-				Indian Health Services Vocational Rehabilitation	
Hearing aids					Indian Health Services	
Some special equipment	· ·				State may provide, based on handicap	

#### **Group 3: Suggested Activities**

- Establish kinds of equipment needed for population to be served.
- 2. Inventory on-hand equipment.
- 3. Write needs into project.
- 4. Apply for state and federal excess property.
- Apply to philanthropic groups such as Lions Club, community groups, churches, Shriners, veterans organizations, etc.
- Utilize Indian Health Services, Vocational Rehabilitation and state resources.

### I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
7. TRANSPORTATION				
BIA Contractor	X	Х		
3100 Transporta on	X	X	X	
Title I	}		X	
Title IV—ESEA (Elementary and Secondary Education Act)			X	
Vocational Rehabilitation Public School transportation State School Transportation Office Community Health Representatives Crippled Children's Services				Indian Health Services

#### **Group 3: Suggested Activities**

- 1. Utilize existing vehicles.
- Write needs into project. Include vehicles and mileage for parents.
- 3. Utilize parent groups.
- 4. Modify existing vehicles for special needs.



### I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
8. PROGRAM EVALUATION				
Puoil personnel	X			
Student progress	Х			
Parents	Х	· · · · · · · · · · · · · · · · · · ·		X
School board	X			Tribe, Public School
Parent Council	X			Tribe, Public School
Teachers/Principals/Aids/Superintendents	X			
Community resources	X			X
Administration and education specialists	X	X		
Education programs		Χ		
Monitoring			Х	,
BIA Social Services	X	Х		X
Education specialists	X	Х		• .
Counselors	X			
Tribal government				Х
Students	X			
Accountants	X	X		
Special education coordinators		Х		
Other specialists		Х		
Federal programs officers		Х		
Division of Research and Evaluation			Х	
Advisory Council			Χ .	
IERC program coordinator			Х	
Fiscal officers			Х	Federal audits
Indian Health Services				X
Colleges, universities	•			X
State special education departments				X
Regional resource centers				X
Third-party evaluations				Cc.itract
Regional guidance centers				Х

#### PROGRAM EVALUATION FOLLOW-UP ACTIVITIES

Group	PROGRAM EVALUATION:	Technical Assistance Needs	Coordination	Timeline
1	,	Compliance with law	Area office and agency	FY 78-80 and
		Development of locally accept- able measurement instru- ments or processes Training evaluators Sharing of information from accountant or fiscal officer	Central Office State department of education Etc. (dictated by funding source)	ongoing (dependent of funding source) Final evaluations yearly
2		Student progress; how to implement system Establishing criteria for	Among: BIA Social Services and Education	Annually
		evaluations Information on approval quidelines	Indian Health Service and Social Services	Annually
		<b>3</b> -1-2-11-11	LEA, tribe, state depart- ment of education and funding source	Annually
3		Help needed in developing evaluation tools		No later than January 15, 1977



4	and organization elements	Agency, Area and Central	By January 31, 1977
	that require evaluation Identify a group to coordinate all evaluations	•	

### I. ADMINISTRATION AND FISCAL KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
9. COMMUNITY RESOURCES				
Parent Group	x	·		Tribe
School board	X			
Teachers and aides	X			
School programs	X			
Career development centers	X			
Community workers	Х			X
Social services	X	X	Х	
Vocational programs	Х			
Indian Health Services			Х	
Legal aid service				Public School
Tribal programs	X ·	X		X
Headstart				Tribe
Tribal council				. X
Local hospitals			·	X
Special schools				Х
Private groups				X
University programs				X
Student work-study program				X
Drug and Alcohol Abuse Centers				X
Volunteers (including senior citizens)	X			
Learning resource centers (formerly IMC's)		X	. X	
IERC (Indian Education Resource Center)			X	
Advisory council			X	
Service organizations	Х	X	·	X
Indian culture centers				X
Church organizations	X	X.		X·
Public school districts	Х	X		X
Regional resource centers				X
Regional guidance centers				X_
State agencies				X
Professional organizations, e.g., AAMD, etc.				X
Advocacy groups, e.g., ARC	X			X

### COMMUNITY RESOURCES FOLLOW-UP ACTIVITIES

Group	COMMUNITY RESOURCES: Technical Assistance Needs Coordination		Timeline	
3		Inservice training Program development Community education Communication Workshops for parent education	Local, area, central office Area, agency, local Local level (they know their needs)	Ongoing
			•	



#### **Group 4: Other Suggested Activities:**

- 1. Utilize community resources based on program needs.
- 2. Identify program needs by:
  - a. population characteristics, i.e., age groups
  - b. health conditions
  - c. education needs
  - d. recreational needs
  - e. occupational needs
  - f. environmental considerations.

#### COMMUNICATION FOLLOW-UP ACTIVITIES

Group	COMMUNICATION:	Technical Assistance Needs	Coordination	Timeline
3		Formulate brochure to inform, educate community members concerning the right of all children to a free and appropriate education.	Central Office to produce and circulate to Area general information for awareness campaign.	

#### PARENTAL/SUGRROGATE INVOLVEMENT FOLLOW-UP ACTIVITIES

Group	Parental/Surrogate Involvement	Technical Assistance Needs	Coordination	Timeline
3		Because permission from parents is required for a child to participate in a program, help parents become aware of education for the handicapped and its requirements.	Local and area are responsible to meet the needs of the child; coordination needed.	Immediately and ongoing.

#### COORDINATION FOLLOW-UP ACTIVITIES

#### Group 4: Suggested General Coordination:

Coordination needed at all levels.

Coordination between the BIA and other agencies.

Identify other agencies that should be contacted and coordinated:

**BIA Central Office** 

BIA and Chief State School Officer for each state

Commissioner of Indian Affairs

Deputy Commissioner for BEH

Commissioner of Education

Secretary of Interior

Secretary of HEW

Congress

National Advisory Council for Indian Education

Council for Exceptional Children

SRRC Region 3 Management Board

#### Technical Assistance Needs:

- 1. Need means to bring powers together to address this need; as a suggestion, NASDSE could sponsor a meeting of state directors affecting BIA, CSSO, etc.
- National Advisory Council for Indian Education and the tribes need to operate in advocacy roles before Congress.
- 3. Need definite policy statement from BIA officially committing BIA to provide education for handicapped as well as gifted and talented Native Americans.
- Need to request copies of state plans of Utah, New Mexico and Arizona. Determine what these states plan regarding child find; what is their relationship with Secretary of Interior. (How is child find coordinated with the BIA?)

  5. Need directive from Commissioner that state plans for FY '76 be implemented.
- 6. Need interagency committee that will have responsibility for this coordination.
- 7. Need Region 3 task force to develop a plan for coordination of child find efforts between states efforts and the BIA.

#### JURISDICTION FOLLOW-UP ACTIVITIES

#### **Group 3: Suggested Jurisdictional Activities**

The BIA is the advocate for all Indian children.
 The BIA should conduct the child find activities in each community and report the data to the BIA, and the tribes and

pueblos involved, and to such others as have responsibility.

The BIA should negotiate with the several states as to who shall count—for statutory purposes—and provide the direct services to children. (This need is most critical for the teen-aged handlcapped.)

### II. ASSESSMENT AND PLACEMENT KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
1. IDENTIFICATION:				
	Parents Parents Advisory committee	BIA Social Services Nutritionist	State Depart- ment of Education	Public Health Home economist Agriculture extension agents
	Community Health Rep- resentatives Private			Police department Radio Child Find; e.g., Idaho Title I
	physicians Free clinics Home/school coordinators			Well Baby Clinics Headstart teachers Day care centers Ministers
	Public school staff Tribal govern- ment			Parent teacher organ- ization Special Education of the American Medi-
	Police and courts Federal pro- gram admin-			cal Association (SEAMA)
	istration Special educa- tion staff School bus			
	drivers Tribal news- letter		n *€	
Health-related problems	Public Health: physicians nurses Community Health		Indian Health Service State Educa- tional Agency	Muscular Dystrophy March of Dimes United Cerebral Palsy Medical organizations Professional organiza-
The second se	Representa- tives Medical staff from local			tions State health agencies
	level to hos- pital or insti- tutional care			
Emotionally handicapped	Psychologists Psychiatrists Mental Health		Social service	Universities Colleges Professional organiza-
	personnel Social workers Peer students			tions
			. <u> </u>	· .

The following resources were identified for students with specified physical handicaps; location (i.e., agency, area, etc.) was not specified. These are examples only. Comprehensive research will be needed to identify more resources:

Visual handicaps:	Indian Health Service Eyes for Needy Private agencies Social service agencies					
Hearing handicap	Indian Health Service, Special schools					
Orthopedic	Crippled Chil- dren's Foundations					
Speech	Schools		4.5			15 4
Metabolic	Indian Health Service, Special programs, Cystic Fibrosis				:-	
Genital urinary dysfunction Gastrointestinal Neurological (hyperactivity) Cardiac Pulmonary (respiratory) Allergies Hemotologic	Health clinics Special programs	:	ι		હ	
Muscular	Physicians			-	 	

#### **IDENTIFICATION FOLLOW-UP ACTIVITIES**

Group	IDENTIFICATION:	Technical Assistance Needs	Coordination	Timeline
2	All subcomponents	Over-identification is a problem Indian Health Service involvement Process for parent advocate or liaison coordination Developmental Disabilities involvement Indian Education Research Committee and/or state involvement Community awareness programs	Coordination between functional responsibilities: tribe, state, school district Education, health, social services and other state agencies BIA education, social services and Indian Health Services County services and universities	
3	Health	Determine physical problems and management	Indian Health Services and private health, etc. (as indicated by health handicap)	
1	Task force identified Awareness campaign Child find	Dissemination of materials Expertise on "how to" disseminate Instruction in public and BIA law Public relations training Use of media Identification of governing values of population	Central Office Special Education Coordinator Area Law Office Agency tribal members	Ongoing but prior to beginning of school
4	Physical handicaps Mental disorders Emotional disorders	Complete the list of handicap- ping categories to be identi- fied; then research all resources related to these handicapping conditions	To avoid overlap To identify resource deficiencies	Immediate initia- tion; ongoing

### II. ASSESSMENT AND PLACEMENT KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
2. SCREENING:		•		
Determine handicap Diagnose degree of handicap Consider conditions for placement	Parents Health Social services Administration Special education staff Tribal programs Special education coordinator In-house experts	Special edu- cation co- ordinators Federal pro- gram admin- istration	All diagnosticians: provide access to on a timely basis	Tribal Mental Health Social Services County Social Services Headstart teams United Way Diagnostic Centers Self-referral University referral Consultant/contract Indian Health Services Personnel (generally at the off-reserva- tion boarding school) Disease control Title I projects

### SCREENING FOLLOW-UP ACTIVITIES

Group	2. SCREENING	Technical Assistance Needs	Coordination	Timeline
. <b>3</b>		Confidentiality Reliability of screening Hire diagnosticians within the school or bring into the school Access to diagnosticians on a timely basis		
2		Need for forms for release of information between agencies	Special education coordi- nating task force	
1	Identify team	Information on education exceptionalities Educating parents	Parent council Special education person- nel	Pricr to school year
4	Develop screening instru- ments	Nondiscriminatory testing techniques Child development Acquisition of language Background/application information forms		
	Implement screening	Administration of instruments Compiling screening results Record keeping Techniques for reporting to parents		Six weeks into school year

### II. ASSESSMENT AND PLACEMENT KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
3. REFERRAL:				
(Conditions identified in screening process will determine referral sources)	Counselor Diagnostician Speech and Auditory Learning Disabilities coordinator Diagnostic centers	Psychologists Diagnostic teams Tribal council	Diagnostic teams	Headstart diagnostic teams United Way diagnostic centers Public Health homeschool coordinated diagnostic centers: 1) Northern Arizona University 2) State

Boarding Foster care schools Rehabilitation Rehabilitation centers Crippled children Law enforcement agencies evaluation centers 4313 Headstart County mental health Day care and retardation center centers Contract Medical personnel: specialists neurologists opthamologists dieticians Indian Health Services Pupil personpediatricians nel orthopedists Disease contherapists (occupatroi tional and physi-Tribal operacal) tions psychiatrists Title XIX CHRS (Comear, nose, throat specialists Volunteer groups Public health nurse munity Health Representatives) American Hospital Organization Community mental health organizations Alcohol and rehabilitation centers Drug rehabilitation centers Child guidance centers Home economists County agents
Title I projects

#### REFERRAL FOLLOW-UP ACTIVITIES

Group	REFERRAL:	Technical Assistance Needs	Coordination	Timeline
2		Forms Release for information ex- change between agencies		Timelines for referrals, reporting and exchanging information, coordination between agencies providing services
3		Help in interpreting some of the forms and systems Timelines in moving from one referral to the next Timely tracking system Follow-up to be done by Area, with Central to provide technical assistance as requested	To be done by Title VI coordinator	Ongoing
1		Inservice Funding Cooperative development or referral forms and procedures, communications, delineation of responsibilities of Indian Health Services, Education, Program, social services, parents	Central, Agency  Area and Agency Solicitor to check that legal implications of referral in regard to P.L. 94-142 are carried out University research BIA Central Office	May 30, 1977

Evaluate referral system in regard to goals of P.L. 94-142  Regard to goals of P.L. 94-142  American Academy of Pediatrics and other professional organizations		and the second s	· · · · · · · · · · · · · · · · · · ·	
	1		American Academy of Pediatrics and other professional organiza-	

### II. ASSESSMENT AND PLACEMENT KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
4. STAFFING PROCEDURES:				·
Involve the administrators Utilize a team Have the child diagnosed before he comes to school Include always a person who knows the child	Social Services Indian Health Service nurse Specialist Resource teacher	Social worker	IERC	Parent, guardian or surrogate Indian Health
Illinois Test of Psycholinguistic Abilities Wepman Peabody Picture Vocabulary Test Physical examination	resource and itinerant) Staffing personnel Parent council Parents* Social worker Administrators* Counselors Education specialists Special education administrator Aides Parent-home coordinator* Educational diagnostician Physician administrator* School nurse* Curriculum specialist Recreational therapist Occupational therapist Occupational therapist Physical therapist Opthamologist Audiologist Vocational rehabilitation counselor Transportation person* Speech pathologist Methods and materials specialist	Education staff	Social services (responsible by law to monitor) Indian Health Service— Maternal and Child Health consultant BIA special education coordinator Local (1-50) state repre- sentatives Member of Parent Ad- visory Group Social Ser- vices repre- sentative Outside specialty evaluation teams and services Contract auditors, system, manage- ment, etc.	Local universities and colleges Psychologists Psychometrists State departments of education Service organizations Professional associations Hearing and speech pathologists Psychiatrists Neurologists Native practitioners Physical therapists State welfare departments Vocational Rehabilitation Crippled children's clinics State institutions Regional resource/guidance centers Tribal programs (Headstart, Follow Through)
	*Permanent members of staffing team.		·	



### II. STAFFING PROCEDURE FOLLOW-UP ACTIVITIES

Group	4.A. Staffing Procedure:	Technical Assistance Needs	Coordination	Timeline
4	Nonbiased assessment:			
	Previous educational and social experience	Utilize school and social service records	Between schools and agencies	
	Individual evaluation de- vices (informal)	Contracts	Between agencies; schools and consultants	
	Examination of test results in light of local norms	Assistance in norm testing		
	Itemized analysis of test results	Consultants		
1		Recruiting of staff members Train staff members as to roles, responsibilities and relation- ships Disseminate information	Administrator of school and school board Area education specialists or federal program officers; ongoing inservice Area and Agency Education Officers Monthly newsletter	Immediately and ongoing
2		Develop in-house capability for diagnosis Assuring parent participation in diagnosis Combinations of subtests (no one single instrument) Finding what parents want (purpose) Goals		
3	Development of an assess- ment program Selection and interpreta- tion of assessment	Local and area		Immediately and ongoing
	instruments Professional staff to administer assessment instruments Determining feasibility/ applicability of testing in native language	•		

#### NONBIASED ASSESSMENT: ADDITIONAL COMMENTS

#### Group 1: Why are comprehensive assessments necessary?

To lead to developing potential in all areas and all facets of human development: social, physical, cognitive, cultural, economic, etc.

To develop long-range goals and short-term objectives.

To define and identify available resources that will be pertinent to the total development of the individual child.

To establish timelines for reviewing or revising IEP.

Hopefully, to identify specific responsibility in implementing the IEP to assure attention to all areas above.

#### IL ASSESSMENT AND PLACEMENT KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	. Other
4. STAFFING PROCEDURE:				
4.B. Individual Education Program (IEP) (overall program for a child)				
Committee	Parent or surrogate Child Teachers School repre- sentatives	Area directors Fiscal respon- sibility Monitoring	BIA Special Education Guidelines Monitoring	Community State guidelines Parent Advisory Council Tribal education programs
	Placement committee Social workers Support (i.e., psychologist, audiologist,			
	speech ther- apist, etc. Consultant, as dictated by handicap			
Gathering information	Above, plus Social services	Social services		Public Health Service State agencies Community resources Previous schools Contracts Colleges and univer- sities
Formation of staffing	Above, plus Social services	Social services		Regional guidance centers Community Medical component (physician, nurses, psychologists) Therapists (speech, occupational, physical)
4.B. Individual Education Program (IEP)			·	
Developing the IEP	Parent or surrogate Screening committee Curriculum development specialists Special teachers Regular teachers with special education background School administrator Social Services (BIA-State-Tribal) Regular established	Curriculum education specialists Social Ser- vices (BIA- state- tribal)		School boards Psychologists/speech, other resource evaluators Trained counselors BIA Titles I and VI personnel Regional Resource Centers Area Learning Resource Centers Contractual services (universities, rehabilitation, vocational rehabilitation) CEC technical assistance State programs—deaf, blind, Headstart Indian Health Services (contracts with

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Public scho busing	ol		
Contractua			
services (air-grou	d)		

#### STAFFING PROCEDURE FOLLOW-UP ACTIVITIES

Group	STAFFING PROCEDURE:	Technical Assistance Needs	Coordination	Timeline
	B. IEP			
4	All subcomponents	Further aid and education for administrators Inservice training for all involved Planning additional schools and facilities and staff for placement	Needed for ALL Coordination officer (special education specialist or director) Communication with S.S., PHS, IHS, public school, private school, contractual, etc. so that all are informed of responsibil- ities, steps needed, de- cisions to be made, etc.	Ongoing — immediately
1		Who develops the IEP?		Six weeks: be- ginning imme- diately after diagnosis or recommenda- tion for place- ment
3		Training of local staff Assistance in writing individual educational program Evaluation	Agency, Area offices Regional Guidance Centers Colleges and universities LEA and Agency	As soon as possible: ongoing as necessary As needed annually
2		Help in identifying: strengths, weaknesses, learn- ing styles, long-range goals, short-range goals Identify persons responsible Establish timelines		

#### **ADDITIONAL COMMENTS**

Group 1: Technical Assistance needs for IEP

Individual Education Program - IEP

Technical Assistance is needed

From Central Office to Area From Area to Agency

From Agency to LEA

Technical assistance is needed for training in the development of an IEP:

- 1. Professionals directly involved: teachers, speech therapists, etc.
- Professionals indirectly involved: psychologists, nurses, administration, etc.
   Paraprofessionals: teaching, social, etc.
- Parents.
- 5. BIA: central, area, local agencies.

Technical assistance needed for training in Implementation of IEP

Technical assistance is needed for providing awareness of IEP's to:

- 1. State level.
- 2. Legislative.
- 3. Advisory.
- 4. Community including parents, agencies.
- 5. LEAs.

Technical assistance is needed by all support agencies:

- 1. Referral (Indian Health Service, Bureau of Indian Affairs, Social Services, community, state).
- 2. Supplemental services (Indian Health Service, Bureau of Indian Affairs, Social Services, community, state).
- 3. Community services (tribal, Elks, etc.).

#### ADDITIONAL SUGGESTIONS FOR STAFFING PROCEDURES

Group 1: Suggestions for Authority of Staffing Committee Members as a Group: LEA:

- 1. Obtain referral.
- 2. Obtain consent to evaluate.
- 3. Obtain global evaluation consent for in-depth diagnosis.
- 4. Refer for in-depth diagnosis.
- 5. Diagnose.
- 6. Call together staffing team.
- 7. Devise IEP (individual educational program).
  - (a) Placement options discussed.
  - (b) Placement options evaluated to determine best or proper placement services:
    - i. place
    - ii. least restrictive environment
    - iii. transportation
    - iv. parent involvement
    - v. evaluation of program.
- 8. Consensus of staffing committee and parents as to IEP.
- 9. Insure no cost to parents for IEP.
- 10. Place child in program.
- 11. Evaluate child progress.
- 12. At least year-end evaluations.

#### SEA:

- 1. Insure that P.L. 94-142 is enforced.
- 2. Monitor LEAs.
- 3. Monitor due process procedures, including appeal.
- 4. Provide technical assistance.

#### **II. ASSESSMENT AND PLACEMENT KNOWN RESOURCES**

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
4. STAFFING PROCEDURES:			!	
4.C. Placement				
Assemble placement staff Involve Parents	Medical representatives Teachers (special, resource, itinerant, and regular) Social service representatives Clergy Psychologist School social worker BIA personnel State personnel if appropriate Therapist (speech, occupational, etc.)	Education specialist Adult education		Adult education (contract) Indian adult basic education Residential special service schools (school must be screened and approved) State-operated special schools, e.g. Crippled Children Privately operated schools

•	Nurses Instructional	
	support ser- vices for visually impaired	
	Counseling and guid- ance	
	Mainstream (regular class)	

### STAFFING PROCEDURE FOLLOW-UP ACTIVITIES

Group	STAFFING PROCEDURE:	Technical Assistance Needs	Coordination	Timeline
	4.C. Placement			
1	All subcomponents	Construction of facilities Legal clearance for placement in private and state schools Assistance of placement of child into: residential schools, state operated schools, private schools Assistance from Area in secur- ing funds from sources directly related to placement	Federal Program Officers Parents and all personnel involved	By September, 1977 Ongoing there- after
3		Call in Area and Central offices consultants if needed to set up placement committee	Area and local Title VI coordinators working in cooperation	Ongoing

### ASSESSMENT AND PLACEMENT KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
4. STAFFING PROCEDURES:				
4.D. Reassessment				
Analysis of effectiveness of services in meeting the needs of the child; measurement of child's progress	Social services Education specialist School psychologist School nurses Speech therapist Classroom teacher Parents Tribal Educa- tion Com- mittee Analysis and appraisal by placement committee consisting of	Monitoring	Monitoring	
	parent, receiving teacher, administra- tor, special education administrator			



### STAFFING PROCEDURE FOLLOW-UP ACTIVITIES

Group	STAFFING PROCEDURE:	Technical Assistance Needs	Coordination	Timeline
	4.D. Reassessment			
4	Annual case review	Multidisciplinary team		
	Effectiveness of long-term and short-term objectives	Multidisciplinary team	Parents, teachers and team	
3		All involved in assessment would be involved in program reassess- ment to extent needed	Primarily local with assistance from Area	Ongoing

### III. PROGRAM AND EVALUATION KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
Individual Education Plan (day-by-day plan)	·			
Develop form	X	X	<u> </u>	·
Inservice training	X	X		
Select staffing committee	X			
Discuss child's strengths and weaknesses	Staffing com- mittee			
Prioritize annual goals	Staffing com- mittee			
Write short-term objectives	Teacher- parent			
Identify specific educational and/or support services Designate responsible person: percent of time beginning and ending dates of short- term objectives	Teacher and committee			
Designate review date	Teacher			
Identify short-term goals, intervention techniques and materials and/or resources	Teacher			
Specific behavioral objectives and instructional objectives	Placement committee, parents, teachers, child, admin- istrators, special edu- cation coordinator	Printed re- source guides Personnel training		
Specify services and people	Special edu- cation teacher Counselor Medical/psy- chological personnel Social and welfare Therapists			
Identify evaluation criteria	Placement committee Administration Special edu- cation coordinator	Technical assistance in designing an evalua- tion method		

Match materials/methods to learning style and abilities	Special edu- cation teacher Parents Special edu- cation cation coordinator Media specialist  Inservice training the deve ment an use of methods materials	elop- d/or and		
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## INDIVIDUAL EDUCATIONAL PLAN FOLLOW-UP ACTIVITIES

Group	Individual Education Plan	Technical Assistance Needs	Coordination	Timeline
3	All subcomponents	Parent training	LEA, Agency, Area	As necessary
		Legal assistance from solicitor's office	Area	As necessary
		Transportation	Local	As necessary
		Itinerant staff	Local and Area office	As necessary
	_	Designation of parent surrogate for those children who are wards of the court	Solicitor	As necessary
2		Curriculum guide and policy Consultants Resource development: teachers and aides administrators parents and family students where applicable advocacy groups community resources	Ongoing communication and follow-up: sharing of plans built-in format (e.g., contracts, interaction with family, etc.) responsibilities spelled out (policies and procedures)	
1	Identify specific behavioral objectives and instructional objectives	Writing of behavioral objectives Writing of task analyses Consultation as needed by experts	Special education coordinator	Initial and on- going
	Specify services and personnel	Resource guides printed or personnel trained	Special education coordinator	Initial and ongoing
	Match materials and methods to learning style and abilities	Inservice training for develop- ment and/or use of methods and materials	Special education coordinator	Initial and ongoing
	Identify evaluation criteria	Technical assistance in design- ing an evaluation method	Special education coordinator	Initial and ongoing
		Technical assistance in group communication and value clarification skills		Ongoing
4	Develop form	• 13	National Association of State Directors of Special Education (NASDSE)	By August, 1977
	Inservice training		Agency coordination	By August, 1977
	Identify specific education- al and support services	Varies according to child		By August, 1977
	Designate responsible person	As needed by child		By August, 1977
Ì	Designate percent of time	As needed by child		By August, 1977
·	Designate beginning and ending dates for short-term objectives	As accomplished		By August, 1977
	Designate review date			At least annually
] i	dentify short-term goals, intervention techniques, materials and resources			As mastered

## 1. Group 3: Suggested Team for Individual Educational Plan

- Parent or surrogate 2.
- Referring and receiving teachers
- Agency or Area administrator Educational diagnostician
- School nurse
- Counselor 7.
- 8. Therapists: speech, physical, occupational-as dictated by child's needs
- 9. Psychologist
- 10. Audiologist
- 11. Social worker

## III. PROGRAM AND EVALUATION KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
2. CURRICULUM DEVELOPMENT:				
Special Education Guidelines		х	Х	Х
Special Education State Guidelines				Х
Special interest groups: RRC's, CEC, NASDSE, Deaf-Blind, etc.	100			X
Bilingual curriculum: Title VI and other Titles		1		X
Headstart	X			X .
State colleges and universities				Х
Parents				X
Indian Health Service				. X
Dental association			·	X
Occupational and physical therapists				X
State dairy associations				X :
Extension agents	X			X
Programmed learning series				X
Perceptual-motor programs				X
Vocational programs	X	Х	{	X
Sheltered workshops	Х			X
Private companies (oil, phone, gas, etc.)				X
Kennedy Special Olympics (and other physical education programs)				x
Local police, fire, citizen, or tribal groups	X		·	X
Textbooks				X
National Education Association				X
Concerned individuals in education	X	X	X	X
Local schools	X			X
Develop your own curriculum	Parents Teachers (with various specialties) Administration Child, if old enough Rotating members: Health service	·-	Resource specialists Department heads Resource centers	State Crippled Children Agencies State Department of Education personnel State Department of Health personnel Indian Health Services: maternal chi health specialists Alcohol and drug abuse centers
	personnel Local business men			Vocational rehabilita- tion centers Institutions (residen- tial)



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			Local citizens Resource centers Social services Tribal	:	College special edu- cation programs Demonstration schools
Modify exis	ting curriculum		Same as above, plus: Local libraries	Same as above plus: Central Office	Same as above plus: Publishing companies University curriculum departments
		uur võigen	Scope and sequence of teacher guides	curriculum	Trade schools Foundations: Kennedy Ford
			 Teachers with special training or		Rockefeller Carnegie Regional Resource
			contacts Interagency curriculum exchange		Centers Extension depart- ments Education clearing
			excitatige		houses ERIC CEC and subdivisions (ACLD, ASHA, etc.)

## CURRICULUM DEVELOPMENT FOLLOW-UP ACTIVITIES

Group	CURRICULUM DEVELOPMENT:	Technical Assistance Needs	Coordination	Timeline
4	All subcomponents	Identification of specific re- sources for each specific handicapping category; spe- cific placement for each specific curriculum component: mental process socialization Inservice training for all those involved	Centralized resource bank for each agency Between educators and parents	Complete development of resources by Fall 1977 Ongoing
1	Use existing curriculum	Training and implementation techniques	Experts for each curricu- lum program	Ongoing as indi- cated by curri- culum need
	"	Inservice workshop		
		Determine curriculum needs	Between teachers, LEAs and SEAs	Ongoing as re- lated to IEPs or group needs
	Develop your own curriculum	Task analysis Behavioral objectives	Central Office Universities for inservice	May 31, 1977
*	e e e e e e e e e e e e e e e e e e e	Inservice	All other program or groups as listed under Consultant column	Ongoing

## 2. Group 1: Curriculum Development Suggestions

"Normal" education curriculum:

Language arts
Mathematics
Reading
Social Studies
Science

**Physical Education** 

Music

### Physically Handicapped

Normal education curriculum plus:

Mobility training
Motor training
Sensory training
Social skills
Self-care
Vocational skills
Use of prosthetic devices
Self-concept improvement
Medication

## Visually Handicapped

Normal education curriculum plus:

Tactile learning
Mobility training
Sensory training
Social training
Auditory training
Self-care skills
Vocational
Smell training
Social skills
Recreational skills
Self-concept improvement
Body-awareness

## Hard of Hearing

Normal education curriculum plus:
Lipreading
SIgn language
Collage signing
Perceptual training
Sensory training
Self-care skills
Vocational
Social skills
Recreational skills
Self-concept improvement

### Speech and Language Impaired

Normal education curriculum plus: Tongue mobility Sensory training Nasality Stuttering Therapy

### **Specific Learning Disabilities**

Normal education curriculum plus: Perceptual training Mobility Body-awareness Social skills Muscular control (Biofeedback)

### **Mentally Retarded**

Normal education curriculum plus: Emphasis on social skills and self-care Vocational skills as applicable Values

### Emotionally Disabled

Normal education curriculum plus: Behavior management Self-concept Biofeedback Medication as indicated Social relationships (family) Values

## III. PROGRAM AND EVALUATION KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
3. EVALUATION				
ESEA (Elementary and Secondary Education Act), Title I	X	Х	Х	<u> </u>
State Department of Education				Χ
Indian Health Services	X	X	X	
Tribal Education Committee	X			X
Parent council	X			X
School board	X	Х		
BIA education administrators	х	X	Х	
Parents				X
Title IV — Indian Education Act				X
Placement committee	X			
Outside, third-party evaluators				X

## III. PROGRAM AND EVALUATION KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
3. EVALUATION	·			
3.A. Monitoring and Progress	Administrator School super- intendent School principal Local educa- tion special- ist Indian Health Services personnel School nurse Special services Special educa- tion coordinator Tribal committees	Education specialists Social services	Division of Research and Evalua- tion	State consultants Regional services State services Indian Health Services National agencies SRRC Universities

## III. EVALUATION FOLLOW-UP ACTIVITIES

Group	EVALUATION:	Technical Assistance Needs	Coordination	Timeline
2	Monitoring and Progress	Operation versus documentation (see resources in curriculum development)	Operation versus docu- mentation (see re- sources in curriculum development)	Ongoing inservice
:		Refine evaluation process (Proposed vehicle: Title I)	Evaluation centers on a team approach Set maximum time limit for results Refine process Policy: feacher responsibility (built-in management plan) Checklist for self-evaluation	At least annually Ongoing analysis and appraisal
3	All subcomponents	Plan for evaluation meetings	Responsibility of the teacher or special education teacher	Beginning and ending date would be established in the IEP
1	All subcomponents	Contracting services (area) depending on nature of handicap	Program administrator, depending on adminis- trative structure of school	Ongoing for one instructor or teacher

## III. PROGRAM AND EVALUATION KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
3. EVALUATION:				
3.B. Evaluation				
To determine the effectiveness of the IEP. all records and monitoring reports will be summarized to help determine next step	Placement committee (primary) Education specialist	Federal pro- gram cooਾਰੀ- nator	Special edu- cation co- crdinator	State agencies Foundations CEC, and other national organizations Colleges and universities



## III. EVALUATION FOLLOW-UP ACTIVITIES

Group	EVALUATION:	Technical Assistance Needs	Coordination	Timeline
	Evaluation			
1	All subcomponents	Contracted services (Area)	Program administration	Minimum of every three months
2	All subcomponents	Special education "fits" total school programming. Reliability and validity (evaluative methodology; use of statistical model from Title I) Need for foundation funding for BIA Inservice workshops	Title VI checklist being developed Define problem (state needs); set priorities; define methods; disseminate Inservice workshops Coordination needed for Title programs	

## III. PROGRAM AND EVALUATION KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
3. EVALUATION: 3.C. Reprogramming				
After committee has met to fully evaluate child's progress in IEP, a new plan is written See all components under Programming	Placement committee Social service workers Education specialists			Teachers Principals Superintendents Support services Medical personnel Parents Auxiliary services (housekeeping, etc.) SEA consultants Vocational rehabilitation service

## III. EVALUATION FOLLOW-UP ACTIVITIES

Group	EVALUATION:	Technical Assistance Needs	Coordination	Timeline
	Reprogramming			
1	All subcomponents	Awareness of parent's goals for student Indian Health Services	LEA Agency — BIA SEA	Minimum: Annually
2	All subcomponents	Teacher, parent, etc. (see resources under curriculum development) Funds (carry-over funds and advance funds) Methodology Support services — community resources	IEP Define the problems Teacher, parent, etc. Support services Community resources	

## IV. PROTECTIONS KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
1. CONFIDENTIALITY:				
	Students Parents School administration Privacy Act officer	Solicitor Privacy Act officer	Solicitor Privacy Act officer	Schools Code of Federal Regulations, Title XXV, Ch. 1 Tribe Nondiscriminatory AssessmentBIA, pp. 10-14 Council for Exceptional Children P.L. 94-142 Buckley Privacy Act BIA State Plan

## IV. PROTECTIONS FOLLOW-UP ACTIVITIES

Group	CONFIDENTIALITY:	Technical Assistance Needs	Coordination	Timeline
4	Solicitor	LEAS need inservice on the processes of every aspect of P.L. 94-142	LEAs follow-up and coordinate confidentiality between personnel, parents and administrations within their jurisdiction	
	Parent and student involvement	Parents and students noed to be informed about the law regarding confidentiality. Interpreters need to be recruited for informing parents of confidentiality.	Coordinate all awareness campaigns between the SEAs and LEAs	
1	All subcomponents	Parents informed orally and in writing of their rights Orientation by Privacy Act officer to new employees on privacy at each level Procedures for release of records	Program director in com- munication with Privacy Act officer	Continuous Ongoing
2	All subcomponents	Student rights and professionals' responsibilities Solicitors on due process Groups such as PTA Standard forms: a. Assessment b. Release c. Placement d. Point of origin (tracking); beyond this without name and other identifying information Freedom of Information Act External evaluations Technique of record review for documentation, not content	Behavioral code Release of information Home visit clarification Standard forms	

## IV. PROTECTIONS KNOWN RESOURCES

COMPONENTS	Agency (LEA)	Area	Central (SEA)	Other
2. DUE PROCESS		÷		
	Legal Aid (tribal) Education specialists Superintendent (if possible) Hearing officer Attorney at the agency level	Area personnel (trained) Area director Area assistant education director Social Services Legal aid officer	Commissioner (same orocess)	Solicitors Office Council for Exceptional Children Local and state ARC chapters Private attorney American Civil Liberties Union National Education Association: Defense Regional resource centers Children's Defense Fund Natural parents, surrogate parents Interpreters Juvenile probation officers Tribal government and/or attorney State educational agency Parent/surrogate

## **DUE PROCESS FOLLOW-UP ACTIVITIES**

## **Group 2: Comments on Due Process**

- 1. Keep parents informed.
- 2. Keep school officials informed.
- 3. Prepare modifications in writing.
- 4. Provide for interpretation.
- 5. Involve parent or surrogate in setting up appointments.

### **Group 1: Suggested Components of Due Process**

involved people on local level:

- Child (if appropriate)
- 2. Parent(s)
- Committee
- Human resources: teachers, other professional staff
- 5. Hearing officer
- Interpreters
- Attorneys, legal aide, any witnesses
- 8. Substantiating records
- 9. Statements:
  - a. personally written
  - b. letters
  - c. etc.
- 10. Social workers
- 11. Medically trained personnel
- 12. Surrogate, if appointed
- 13. Recorder

### involved persons at appeal level:

- 1. Psychologists
- 2. Physicians
- 3. Attorneys or legal consultants
- 4. Interpréter
- 5. Child
  6. Parent(s) or surrogate
- 7. Recorder

## Group 3: Suggested Procedures When Parent Does not Consent to Referral, Evaluation, Placement or Program

If parent refuses referral or evaluation:

Educate parent through parent advocate, through personal visits to home or through school visits, by the home-school coordinator, teacher and interpreter, or social worker and interpreter. Tap other school staff members if they are acquainted with the parents. Always conduct the conversations in the parents' primary language.

If parent(s) still refuses, request hearing if in the best interest of the child.

If parent withholds consent for placement or program:

Continue negotiation through interpreter, special education teacher and administrator.

If parent orders a hearing:

Begin hearing processes; negotiations may continue until the hearing.

If parents withholds consent after hearing or refuses a compromise:

Attempt formal arbitration through a mutually agreed-upon, neutral third-party: counselor, (e.g., social worker, religious leader); outside teacher or administrator; parent and child advocates (e.g., physician, professional group representatives, such as CEC, AAMD, etc.).

## PROTECTIONS FOLLOW-UP ACTIVITIES

## Group 3:

Technical Assistance is needed from the Central Office on requirements, citations found in various laws.

MATRIX: LEGAL SUMMARY OF CONCERNS					
CONCERN	P.L. 94-142	BUCKLEY AMENDMENT	PRIVACY ACT		
PARENT INPUT	The state of the same of the state of the state of the same of the	The second secon	The contract to a constant the major of the contract to the		
INDIVIDUAL EDUCATIONAL PROGRAM		and the second and the second	the antimited one analysis of a second or a second		
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ETC.	enter mit samed a man i America en Samena, an again, agreement angum again.		** *** **** **** * * * * * * * * * * *		

<sup>&</sup>quot;Tell where legal summaries can be found.



## **AREA GOALS**

#### ABERDEEN AREA OFFICE

#### Goals:

- a. Coordination of agencies in the Area which have services to provide to handicapped children.
  - Fiscal responsibilities established at Area and Agency levels.
- a. Awareness for parents and child advocates of special education and the possibility for education for all handicapped in their areas of need.
  - Dissemination of information about the services
     P.L. 94-142 mandates and the rights of parents
     and educators in fulfilling this law.
- Recommend to educational institutions that at least one course in special education be required of all education graduates.
  - Recommend that civil service criteria for hiring include at least one course in special education.
- Coordination of all agencies in locating children in need of services starting with the unserved and underserved.
- 5. Establish the means and criteria for assessment.
- 6. Develop programs.
- Provide assurance of due process and program review.

#### **Definition:**

Comprehensive special education is providing access to services for all handicapped in all the areas of their needs.

### ALBUQUERQUE AREA OFFICE

#### Goals:

Awareness — within the concerned agencies and communities

Coordination of resources for services Establish a child-find effort Establish a skills file on staff

Determine additional services needed Coordinate with Indian Health Improvement Act and

Health Planning Resources
Obtain adequate staffing
Stabilize and reconcile confidentiality statutes

Stabilize and reconcile confidentiality statutes
Operate programs and services independent of above
Obtain/Develop/Adapt a curriculum

#### **Definition:**

Special education is for children with exceptional and/or special needs requiring a comprehensive educational program and/or special services, including those who are: mentally retarded, learning disabled, emotionally distrubed, hearing impaired, visually impaired, speech impaired, physically impaired and multiply handicapped.

## ANADARKO AREA OFFICE and EASTERN AREA OFFICE

#### Goals:

Assuming the establishment of the State Plan for the Education of Handicapped Children, we see the following goals for the Areas:

 Area Office dissemination of publication, "Special Education Guidelines," to all concerned persons.

- Areawide conference to establish Area Plan (e.g., sharing costs of specialist among Agencies in Areas), staff training.
- 3. Plan for coordination of needed services outside BIA education system within the Bureau.
- Establish cooperative working relationships with State Department of Education, other state agencies, and Indian Health Service.
- 5. Assume advocacy role.
- 6. Develop evaluation process.
- Utilize service of Bureau's Advisory Council on Special Education.
- 8. Secure commitment of Commissioner, Area Director, Tribal Council.
- Conduct needs assessment and design plan on BIA Agency and Local Education Agency.
- 10. Plan child-find activities.

#### **Definition:**

Special Education is the education of exceptional children by the most appropriate means to develop the child to his or her highest potential.

### **BILLINGS AREA OFFICE**

#### Goal:

To provide maximum educational services to all handicapped children according to their needs and at no cost to them or their parents.

#### Definition:

Special Education is the provision of maximum learning experiences to every handicapped child suited to his/her best potential.

## JUNEAU AREA OFFICE

#### Goal:

Improve communication, transportation (dogs plus fish to fill them; "Sno-go's" plus fuel to fill them; planes plus competent pilots to fly them), and services.

- Develop an awareness of the needs of the handicapped, exceptional child.
- 2. Develop an ongoing child-find program.
- Inservice ALL concerned: administrators, parents, children, teachers, diagnosticians, medical personnel.
- Develop and implement a full service plan for every handicapped child found.
- 5. Coordinate BIA efforts with the state.
- Assess available resources and those needed which must be supplied by others.
- Develop total Area program evaluation and monitoring system.

### **Definition:**

Special Education is an educational program which provides for the instruction, training and other related and specialized services designed to meet the needs and to develop to the fullest extent the capabilities of each and every child whose handicapping condition prevents him or her from benefiting fully from a "regular" educational program.



### MINNEAPOLIS AREA OFFICE

Not present

#### **MUSKOGEE AREA OFFICE**

#### Area Goal:

To provide administrative support in establishing and promoting programs to meet special education needs of Indian students in Eastern Oklahoma.

#### **Agency Goal:**

To serve special education needs of all students in Seneca Indian Schools.

#### **Definition:**

Special education is a program designed to help special students to achieve their fullest potential through the use of special methods and techniques.

### **NAVAJO AREA OFFICE**

#### Goals:

- To impress upon school administrators the importance of their responsibility under the mandate of P.L. 94-142.
- To identify and then provide services, through an active child find program, to those handicapped individuals between the ages of 3-21 who are not now receiving educational services.
- To provide quality education for those recently identified as handicapped within the least restrictive environment.
- To obtain parental involvement in all educational decisions regarding the handicapped Navajo child.
- To provide those educational facilities, services and support necessary to the implementation of P.L. 94-142.
- 6. To establish standards by which to measure "quality education" for the handicapped Navajo child.
- To establish a pattern of coordination with all other available resources required for the education of the handicapped Navajo child to implement the mandate of P.L. 94-142.

#### Definition

The term "special education" means specially designed instruction, at no cost to parents or guardians, to meet the unique needs of a handicapped child, including classroom instruction, instruction in physical education, home instruction, and instruction in hospitals and institutions.

### **PHOENIX AREA OFFICE**

#### Goals

Our goal is to go home and do the job. It would facilitate that job if a statement of functions were developed.

Assurances must be made that services will be provided as mandated by P.L. 94-142.

#### Definition:

Special education is for kids with special needs and providing for those needs.

#### PORTLAND AREA OFFICE

#### Goals:

#### First Priorities

- Develop an awareness campaign to assure that all parents know their and their children's rights to a free comprehensive education—including:
  - a. Area workshops:
  - reproduction of Children's Defense Fund publication, "Your School Records," for distribution to parents, school boards.
- 2. Coordinate efforts between Bureau agencies and all state agencies for compliance with P.L. 94-142:
  - a. assist locals in determining degree of compliance by developing an evaluation process;
  - b. by developing local plans.
- 3. Develop a coordinated child identification program with all agencies involved in special education.
- Realign programs to make maximum use of funds for provision of services to handicapped.

#### Definition:

Providing a climate in which no child's right to a free comprehensive education is handicapped.

#### SACRAMENTO AREA OFFICE

### Goals:

- Clarify responsibility between state and federal governments:
  - a. for children who are members of federally recognized tribes living on or near a reservation;
  - for children attending tribally operated schools (preschool through high school);
  - c. responsibility for the handicapped young adult.
- Obtain personnel and support monies for developing delivery systems for special education:
  - a. to coordinate interagency delivery of service (i.e., State Department of Education, Indian Health, CRIB);
  - to develop interagency dissemination of information on a statewide basis;
  - to provide workshops and technical assistance to organizations, tribal groups, parents, educational committees, etc.
- Form Indian parent advisory council for special education statewide to assure that child find and due process are adhered to:
  - a. to advise SEA, LEA of the unique needs of the special student (cultural, economic, social);
  - b. to work for state legislation addressing special education needs.
- 4. Develop awareness workshops on a statewide basis.

#### Definition

Providing educational and support services to the handicapped child (on a continuum from minimal to profound) for the development of the total child.

## WHERE DO WE GO FROM HERE?

Efforts to address the challenge of providing an appropriate education to each handicapped Alaskan Native and American Indian must continue. This challenge is now intensified by the mandate of Public Law 94-142. Bureau of Indian Affairs educators must utilize the impetus gained from the November 8-12 conference to bring together the activities of child find, diagnosis, prescription, and other components of full educational and related services for all handicapped Indian children and youth.

The Central Office, which serves as the State Education Agency for the BIA, and the Area Offices, which serve as Intermediate Education Units, must continue to work hand-in-hand with social service and Indian Heaith Service personnel to provide the professional guidance and assistance required by tribal and parent groups to implement appropriate services for the handicapped. This conference, a national BIA effort, established the climate for cooperative joint efforts; such cooperation must occur at the Agency, school and community levels. Activities will continue as Areas and Agencies replicate implementation conferences wherever services to the handicapped are required.



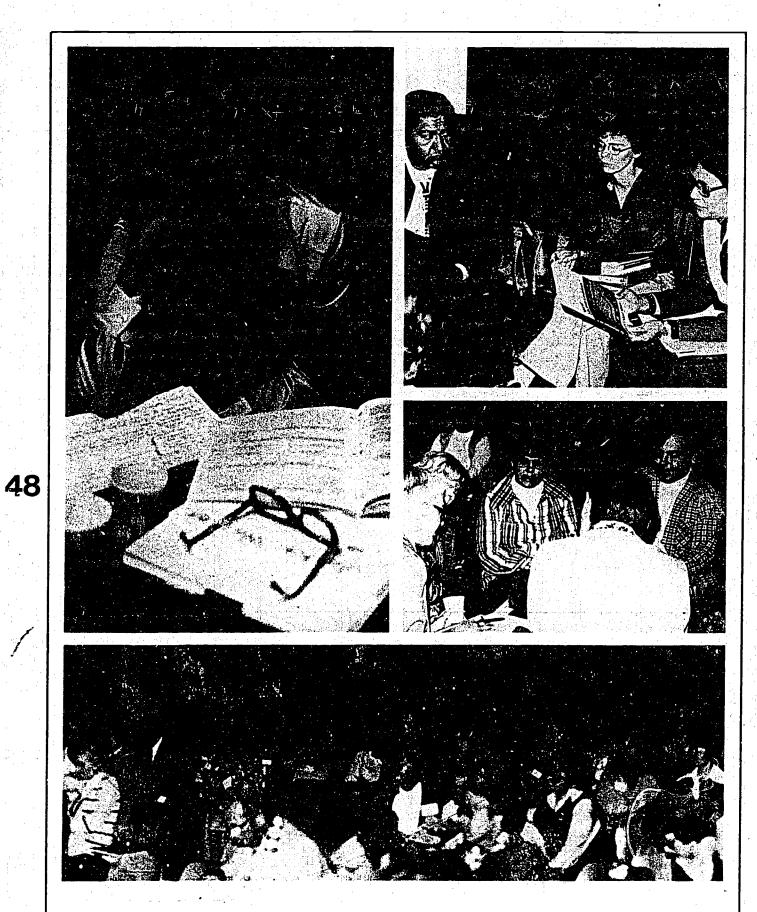














## **SECTION THREE: APPENDICES**

Appendix A: Conference Presenters

Appendix B: Supplementary Materials

Appendix C: Conference Evaluation

Appendix D: BIA and SRRC Personnel and Conference Assignments

Appendix E: Conference Directory















"What is Special Education?" Dr. Judy Ann Buffmire

Director, Southwest Regional Resource Center University of Utah Salt Lake City, Utah

## **ADMINISTRATION AND FISCAL AWARENESS**



"P.L. 94-142, Plan Components and Fiscal Considerations" **Joyce Broome** 

Policy Program Officer for P.L. 89-313 Division of Assistance to States Aid-to-States Branch Washington, D.C.



"Development and Implementation of Full Services for All Handicapped Children"

Dr. Richard Galloway

Executive Director
National Association of State Directors
of Special Education (NASDSE)
Washington, D.C.



"Safeguards Protections: Due Process and Confidentiality" **Bruce Ramirez** 

Education Specialist Government Relations Unit Council for Exceptional Children Reston, Virginia

## PANEL MEMBERS:



## Dr. Robert E. Hall

Chief, Division of Continuing Education Director of Special Education Bureau of Indian Affairs Albuquerque, New Mexico



## Dr. Judy Ann Buffmire

Director, Southwest Regional Resource Center University of Utah Salt Lake City, Utah





### **Bruce Ramirez**

Education Specialist Government Relations Unit Council for Exceptional Children Reston, Virginia



## Joyce Broome

Policy Program Officer for P.L. 89-313 Division of Assistance to States Aid-to-States Branch Washington, D.C.

## ASSESSMENT AND PLACEMENT AWARENESS



"Child Find Procedures and Processes" **Dr. Judy Schrag** 

Director of Special Education State Department of Education Boise, Idaho





"Comprehensive Child Assessment and Placement Procedures"

Dr. Frank Saunders

Professor of Education Administration School of Education University of Arizona Tucson, Arizona

## PROGRAM AND EVALUATION AWARENESS



"The Individual Education Program" Carole Kruse

Staff Development Unit Bureau of Education for Exceptional Children Kentucky Department of Education Frankfort, Kentucky



"Program Evaluation in Special Education"
Pattl Bourexis

Doctoral Candidate
Division of Special Education and Rehabilitation
Syracuse University
Syracuse, New York

It was announced at the conference that the text of the speeches would be incorporated in this document. Unfortunately, some of the speeches were lost through technical difficulties with the recording equipment. Also, most of the speakers used many visual aids, so the dialogue was difficult to follow without the accompanying pictures. If a participant desires a copy of a particular speech, an unedited copy, if available, will be furnished by the SRRC upon request.



# Supplementary Materials Distributed to Conference Participants

Establishing Services for the Severely Handicapped in Public Schools. Susan B. Harrison and Merrill Johnson. Jean Moore, ed., Ilene McKenna, illus. Salt Lake City: Southwest Regional Resource Center, University of Utah, 1976. Single copies no charge while supply lasts.

Functions of the Placement Committee in Special Education: A Resource Manual. Washington, D.C.: National Association of State Directors of Special Education, 1976. \$3.50, single copy; \$3.00 each in quantities of 10 or more. 1201 16th St., N.W., Washington, D.C., 20036.

Nondiscriminatory Educational Assessment of Native Americans: Bureau of Indian Affairs. Salt Lake City, Southwest Regional Resource Cenber, 1976. Printed supply exhausted; xeroxed copies available, no charge, from BIA, Indian Education Resource Center, P.O. Box 1788, Albuquerque, New Mexico, 87103.

A Primer on Due Process: Education Decisions for Handicapped Children. Alan Abeson, Nancy Bolick, and Jayne Hass. Reston, Virginia: Council for Exceptional Children, 1975. \$4.95 per copy. CEC, 1920 Association Drive, Reston, Virginia, 22091.

The Prince William Model: A Planning Guide for the Development and Implementation of Full Services for All Handicapped Children. Washington, D.C.: National Association of State Directors of Special Education, 1976. Single copies, \$2.50; \$2.00 for ten or more. NASDSE, 1201 16th St., N.W., Washington, D.C., 20036.

With Blas Toward None: Non-blased Assessment of Minority Group Children. Lexington: Coordinating Office for Regional Resource Centers, University of Kentucky, 1976. \$1.00 per copy. CORRC, 114 Bradley Hall, University of Kentucky, Lexington, Kentucky, 40506.

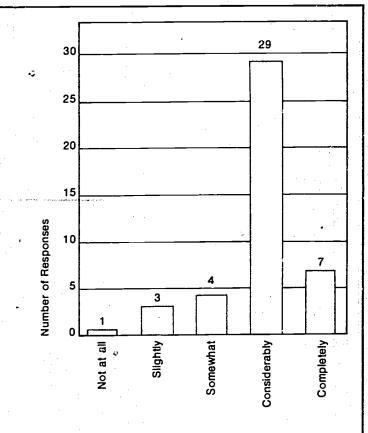
With Bias Toward None: Proceedings of a national conference on nondiscriminatory assessment for handicapped children. Lexington: Coordinating Office for Regional Resource Centers, University of Kentucky, \$1.00 per copy. CORRC, 114 Bradley Hall, University of Kentucky, Lexington, Kentucky, 40506.

Your School Records: Questions and Answers About a New Set of Rights for Parents and Students. Washington, D.C.: Children's Defense Fund, October, 1975. Single copies free; 25¢ each for multiple copies. 1520 New Hampshire Ave., N.W., Washington, D.C., 20036. (The publishers give permission to revise and/or reproduce the booklet locally.)



## **CONFERENCE EVALUATIONS**

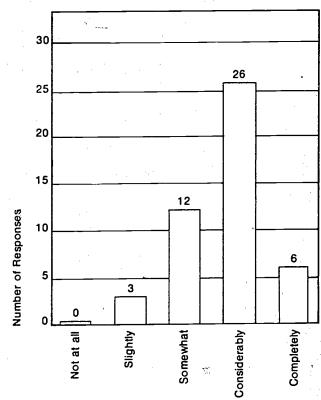
1. How effective and relevant was the Keynote Address in relation to the information presented?



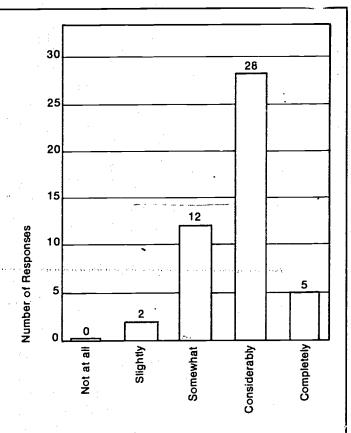
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2-8: During the conference, seven awareness presentations will be made. Please note each of these in terms of how well they achieved creating a greater awareness on your part regarding the topics presented.

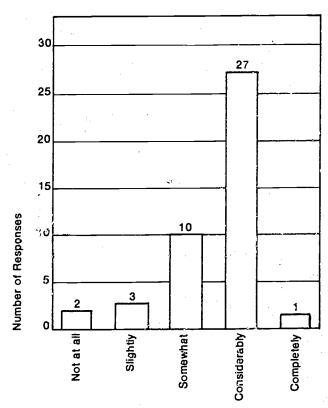
2. P.L. 94-142 Plan Development and Fiscal Considerations.



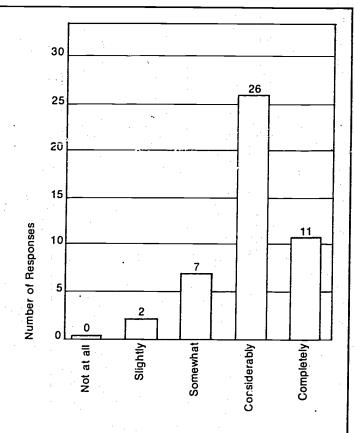
3. The Development and Implementation of Full Services for All Handicapped Children



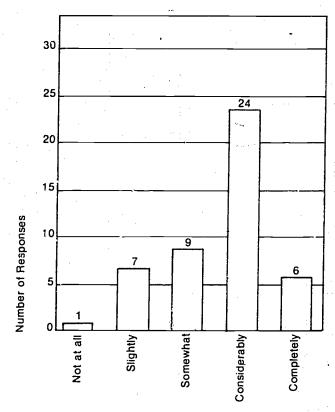
4. Safeguard Protections: Due Process and Confidentiality



5. Child Find Procedures and Processes

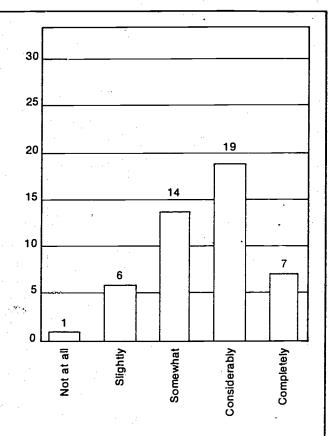


6. Comprehensive Assessment and Placement Procedures



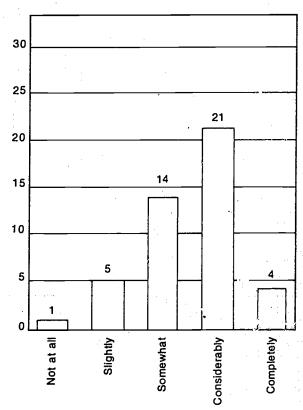
7. The Individual Education Plan

Number of Responses



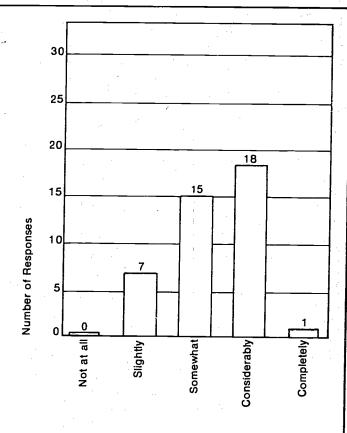
8. Program Evaluation in Special Education

Number of Responses



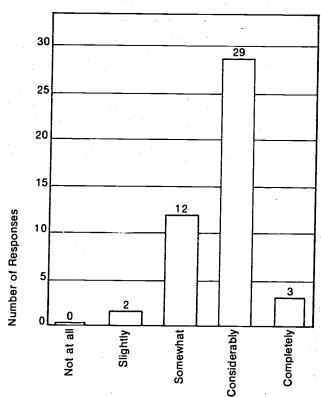
## 9. Panel Presentation on Protections

Did the panel presentation clarify, expand or heighten your awareness and/or understanding of the safeguard protections?

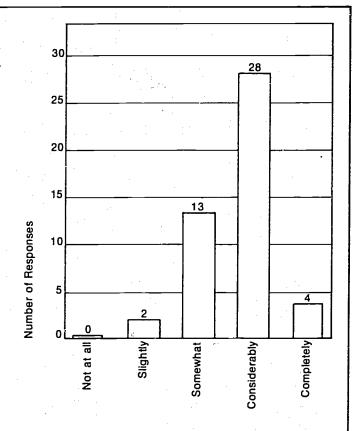


10-13. Was your workshop group able to develop meaningful responses to the known resources, technical assistance needs, cooperative services and timeline steps for each of the four workshop areas?

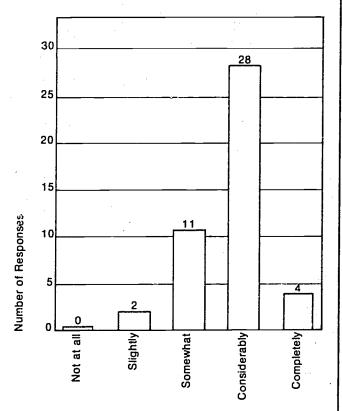
## 10. Administration and Fiscal



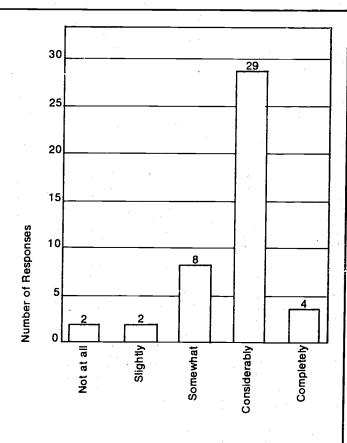
11. Assessment and Placement



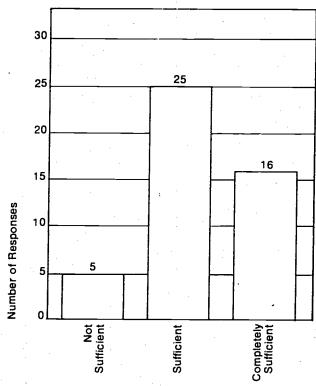
12. Program and Evaluation



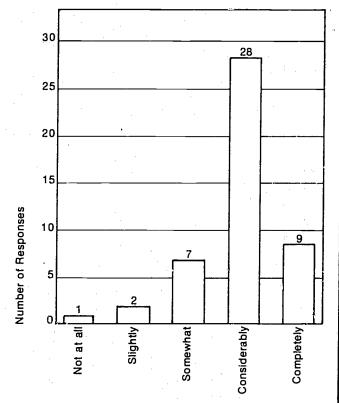
13. Protections



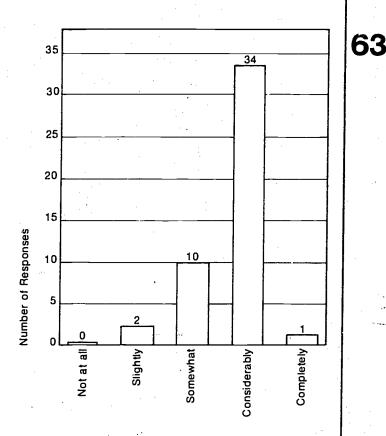
14. Do you feel there was sufficient time for you to express your feelings and opinions on the topics discussed during the workshop sessions?



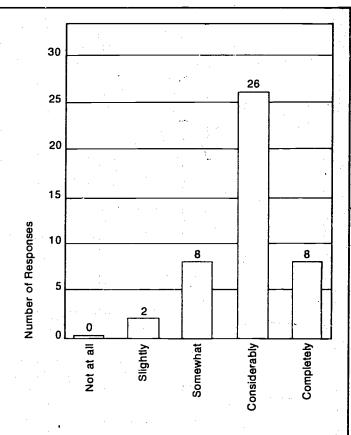
15. Were the workshop sessions structured and managed in a manner which allowed for maximum productivity?



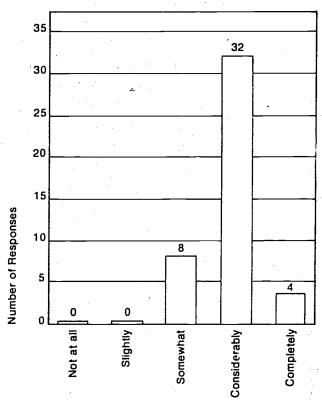
16. Can the results of your efforts during the workshop sessions be translated into information needed to develop a comprehensive plan for special education services?



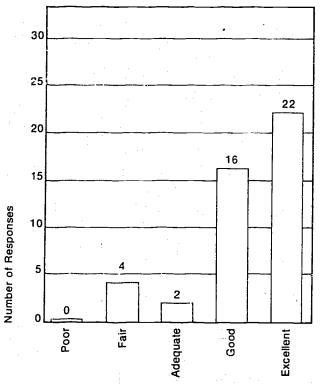
17. Was the conference relevant to you and your work with handicapped children?



18 How useful do you feel the conference will be in helping you in your development of comparative special education programs on your return home?



19. How would you rate the conference accommodations and facilities?





## **BIA Indian Education Resource Center** Personnel and Conference Assignments

Mary Asbili Education Specialist, Division of

Continuing Education

Preconference planning; resource person at con-

ference on protections.

Ameila Begay

Clerk/Stenographer Secretary/Stenographer

Took minutes; recorder.

Recorder.

**Nona Griffin** Dr. Frank Hall

Education Specialist, Division of Continuing Education

Preconference planning.

Dr. Robert E. Hall

Director of Special Education and Chief, Division of Continuing Education

Preconference planning; resource person at con-

Jerry Hill

Special Education Coordinator,

ference; panel member.

Division of Continuing Education.

Preconference planning; major responsibility: conference coordinator; resource person at conference.

Dr. Eugene Leitka

Chief, Branch of Research and

Preconference planning; resource person at confer-

Development

ence on evaluation.

William Long Education Specialist, Division of

Educational Assistance

Preconference planning. Tape-recorded speakers.

Elaine Lujan

Clerk/Stenographer

Recorder.

Lena Marie Christine Poolaw Secretary/Stenographer Clark/Typist

Recorder.

Jon Wade

Chief, Division of Educational Assistance Preconference planning.

**Betty Walker** 

Chief, Title I, Division of Educational Assistance

Preconference planning; resource person on Title I; planned social event.

Terry Yepa

66

Clerk/Stenographer

Staffed office.

## SRRC Personnel and Conference Assignments

**Gall Beaumont** 

Staff Specialist

Acquisition of resource materials; backup resource

person at conference.

Dr. Judy Ann Buffmire Director Initial planning and follow-up of total conference;

keynote speaker; facilitator for Group 3; panel

member.

Dr. Sylvia M. Cowan

**Direction Service Coordinator** 

Acquisition of resource materials; backup resource

person at conference.

Vance Engleman

Training Coordinator

Initial coordination with BIA in planning and designing conference; major responsibility for total coor-

dination.

Donna Gough

Secretary

Preconference planning; travel arrangements; con-

ference communications; registration.

George T. L. Hoft

State Service Coordinator

Initial planning of total conference; acquisition of resource materials; facilitator for Group 1.

Dr. H. Wayne Johnson

**Assistant Director** 

Initial planning of total conference; major responsibility for contacting and contracting for consultant

services; facilitator for Group 2.

Ariene Lottin

Secretary

Typing preconference resource materials; assisted with travel contacts.

**Direction Service Secretary** 

**Doris Mason** liene McKenna

Part-time Support Staff

Travel contacts with participants; printing and collating resource materials.

Jane Miner

Administrative Assistant

Correspondence with consultants; backup typing,

Jean Moore

**Publications Specialist** 

travel.

Preconference planning; major responsibility for conference document; facilitator for Group 4; photographer.

Peggi Moxley

Accountant

Preconference planning; travel arrangements;

registration.

Gerry Ure Part-time Support Staff Travel contacts with participants; printing and collating resource materials.

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